

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
April 11, 2016**

**PRESENT** Dick Maguire, Ted Xavier, Joe Giuffre  
Don Hawkins, Steve Keaney

**ABSENT** Mike Rurak

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

**SECRETARY’S REPORT**

Minutes of the March 14, 2016 meeting were distributed and reviewed.

<b>Motion to accept Secretary’s Report:</b>	<b>Ted Xavier</b>
<b>Motion seconded:</b>	<b>Dick Maguire</b>
<b>Abstain:</b>	<b>Joe Giuffre</b>
<b>Motion passed by voice vote.</b>	

**TREASURER’S REPORT**

Dick Maguire reported the March current period, YTD and PY financial figures.

2016	March	YTD	Prior YTD
Total Income	\$ 1,680	\$ 14,255	\$ 11,020
Total Expenses	3,239	10,212	12,774
Net Ordinary Income	(1,559)	4,043	(1,754)
Total Interest Income	31	91	89
Net Income	(1,528)	4,134	(1,665)

Total cash in the District checking and saving accounts was \$247,511 at the end of March 2016 vs. \$245,062 at the end of March 2015.

- March revenues were \$1,680 with expenses of \$3,239 and interest income of \$31 resulting in a Net Loss of \$1,528. There were no extraordinary expenses in the period.
- YTD revenues are \$14,255 with expenses of \$10,212 and interest income of \$91 resulting in a Net Income of \$4,134 for the year.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer's Report:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Ted Xavier**  
**Joe Giuffre**

### **BUILDING INSPECTOR'S REPORT**

Steve Keaney reported:

- Business has been slow but a permit application for a new house on Atlantic Ave is expected next month. The amount is anticipated to be in the \$ 6,000 – \$8,000 range. The total number of permits issued is down from last year but there have been some small projects started.
- Rental inspections are up going into the rental season. Most properties are in great shape. Just a few have needed a lot of work, usually due to an absentee owner.
- There are no ZBA cases this month and none expected in the near future.

**Motion to accept Building Inspector's Report:** **Dick Maguire**  
**Motion seconded:** **Ted Xavier**  
**Motion passed unanimously by voice vote**

### **OLD BUSINESS**

#### **A. Proposal to increase Zoning Board of Adjustment Fee.**

At the last meeting Steve Keaney introduced to idea of raising the fee for a ZBA application. The current fee does not cover the actual cost of administering an application. The Commissioners tabled the discussion until Commissioner Giuffre returned and be part of the decision. Steve suggested using the fees that the Town of Seabrook uses for a ZBA Application. He noted that the cost for publishing a public notice in the local paper has gone up and that the cost of notifying abutters has also increased. The current SBVD ZBA application fee is \$100 plus \$7.50 per abutter. The Town of Seabrook fee is \$170 plus \$11.00 per abutter.

**Motion to raise the SBVD ZBA application fee to \$170 plus \$11.00 per abutter:**  
**Motion seconded:**  
**Motion passed unanimously by voice vote**

**Joe Giuffre**  
**Ted Xavier**

#### **B. Review of preparations for SBVD Annual Meeting, April 26, 2016 –**

Dick Maguire confirmed the SBVD Annual Meeting would be held at the Seabrook Recreation Center, April 26, 2016 at 7PM. The Seabrook Rec. Center was chosen for the meeting because of overcrowding at the District Building during a recent Annual Meeting. Dick reviewed the Warrant Articles being proposed at the meeting including the Election of a Commissioner, Secretary, Treasurer, Moderator, and Auditor. Dick also

reviewed the proposed 2016 SBVD Budget and noted there were 11 small changes to line items in the budget but that the total budget in 2016 would be the same as the total budget in 2015 (\$85,500). In 2015 the roof of the district building had to be replaced and the commissioners agreed to leave the maintenance budget at \$17,000 in anticipation of work that would need to be done to prepare the center rental space for occupancy if a renter can be found.

## **NEW BUSINESS**

- A. **Request of the Seabrook Beach Civic Association to use the District Building in 2016**  
– Dick read the request for SBCA meeting dates in 2016. There was no discussion.

**Motion to accept the proposed SBCA meeting dates in 2016.     Joe Giuffre**

**Motion seconded:**

**Ted Xavier**

**Motion passed unanimously by voice vote**

- B. **Senate Bill 146** – Don Hawkins explained that Senate Bill 146 has passed both the House and Senate in Concord and the Governor has signed it into law effective June 2017. SB146 allows for one attached Accessory Dwelling Unit (ADU) in any single family house in NH. Municipalities may not limit the size of the ADU to less than 750 square feet. The Rockingham Planning Commission is preparing training materials for municipalities explaining in detail what town are allowed and not allowed to do under the law. Training sessions will be scheduled in the summer of 2016 so towns and village districts can prepare the necessary changes to their zoning for 2017.

## **OTHER BUSINESS**

- Joe Giuffre has the lease agreement for the scooter shop waiting for the Commissioners signatures. New insurance certificates are due in May and the Scooter shop anticipates opening at the end of April.
- The symbolic fences have been put up to protect the plovers that are expected to arrive around the last week in April. Joe has a meeting with NH Fish and Game at the end of April to review issues related to protecting the plovers in 2016.
- Phyllis Farfaras reported seeing scooters being driven on the beach and wanted to know if the scooter shop informed their renters driving on the beach was illegal. Joe Giuffre said every renter gets instructions and that the scooter shop has a list of people they will not rent to because of past violations.
- Dick Maguire encouraged everyone to attend the Annual Meeting reminding them that there was an effort two years ago to disband the SBVD.

- The commissioners were asked if the number of parking placards would be increased for two family homes. They said there have not yet been any changes made by the Selectmen.
- Jack Lannan said the amount of traffic on Portsmouth Ave made it unsafe for walkers and people on bicycles. The street is too narrow and cars go too fast. He suggested expanding the road surface 2 – 4 feet for walkers and bikers or to make Portsmouth one way. Jack said he was going to the next selectmen’s meeting to ask for some improvements and encouraged other SBVD residents to attend.
- Joe Giuffre asked what happened to the list of road improvements the Commissioners sent to the town manager. Dick Maguire suggested talking to the town manager at the June meeting.

The meeting was adjourned.

Submitted by,

Don Hawkins