

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
June 9, 2014**

PRESENT Dick Maguire, Joe Giuffre, Ted Xavier
Don Hawkins, Steve Keaney, Mike Rurak

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

Minutes of the May 12, 2014 meeting were distributed and reviewed. A request was made to correct the minutes to show parking hours on page 2 as 6 AM to 8PM.

Motion to accept Secretary’s Report:	Joe Giuffre
Motion seconded:	Ted Xavier
Motion passed by voice vote.	

TREASURER’S REPORT

Mike Rurak reviewed the treasurer’s report for May 2014 including current period and YTD information.

2014	May	YTD	Prior YTD
Total Income	\$ 2,400	\$ 13,615	\$ 35,450
Total Expenses	4,152	20,984	16,495
Net Ordinary Income	(1,752)	(7,369)	18,955
Total Interest Income	31	153	1,167
Net Income	(1,721)	(7,216)	20,122

Total cash in the District checking and savings accounts was \$250,539 at the end of May 2014.

- May revenues were \$2,400 with expenses of \$4,152 and interest income of \$31 resulting in an operating loss on \$1,721. Revenue did include rental income of \$750.
- YTD revenues are \$13,615 with expenses of \$20,984 and interest income of \$153 resulting in a net loss of \$7,216. The expense growth from PY is primarily from legal notices.
- Dick Maguire compared the results to the prior year noting the change in revenue from \$35,450 in 2013 to \$13,615 in 2014. All but \$700 of the shortfall is building permit fees. Expenses exceed prior year primarily due to the cost of legal notices associated with zoning changes made at the Annual Meeting. Dick did note that the SBVD bank balance is still 1% ahead of PY.

- Doris Sweet asked about the \$750 rental income. Mike Rurak said it represented one month's rent for the Seabrook Scooter Rentals. Their \$750 security deposit was listed as a liability on the balance sheet.
- Joe Giuffre said \$1807 was spent to prepare the middle rental space for the Seabrook Police to occupy in June. Some additional repair funds (\$500) may be needed for an electrician and locksmith. Joe is also waiting for an invoice (\$1,300) from the plumber. To date \$3,609 has been spent vs. the budget of \$5,000. Dick Maguire said the Police Department has signed an MOU with the District to pay for all utilities for the middle space through October 2014 which is the same arrangement that was made last year. The commissioners were asked why the Police Department wasn't paying for the improvements. Dick said there was no money in their budget and that the SBVD was pleased to have them use the space for the summer and fall.
- The commissioners were given the monthly disbursement approval form and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:
 Motion seconded:
 Motion passed unanimously by voice vote

Ted Xavier
 Joe Giuffre

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- Permit revenue is down from prior year but the number of permits written is only 2 less than the 2013 number. There are two large projects nearing completion but no new houses have been added to the list for 2014.
- Steve has sent notices to violators of the new boat and RV regulations adopted at the Annual Meeting. He has not received any responses from the home owners.
- Steve gave the commissioners a report on Atlantic Ave properties that have built or landscaped into the Town of Seabrook right of way. He estimates that 20 houses have infringed on town land. Some have increased their lot sizes by 40% by building out into the conservation land to the east of their property. The Seabrook Town Manager has asked Steve to provide enforcement for the town on this issue. Steve has sent some notices but acknowledges it is not an easy problem to fix. Dick Maguire asked if enforcement was within the authority of the district. Steve said he brought the issue to the Town and to the NH DES in 2000 and got no response. Steve said he thinks enforcement is a Town responsibility. Ted Xavier agreed. Joe Giuffre said the Town Selectmen told the Code Enforcement Officer to stop writing letters on the subject. Steve asked if the commissioners thought the properties should be surveyed. Dick Maguire said he would talk to Bill Manzi and recommend the town take responsibility for enforcement on town land. Dick will send a letter to Manzi saying the jurisdiction lies with the Town and that the SBVD will cooperate in any way possible.

Motion to accept Building Inspector's Report: Ted Xavier
Motion seconded: Joe Giuffre
Motion passed unanimously by voice vote

OLD BUSINESS –

A. Use of district building by the Seabrook Police in 2014

Dick Maguire said that the Seabrook Police have signed a MOU with the district to occupy the middle portion of the district building for the 2014 summer season starting June 14th through October.

B. Representative from SBVD to Seabrook Budget Committee.

Dick Maguire said that Joanne Lawson has volunteered to be the SBVD rep on the budget committee. Dick will continue to represent the district for the school budget.

Motion to Appoint Joanne Lawson SBVD rep on the Budget Committee
made by: Dick Maguire
Motion seconded by: Joe Giuffre
Motion passed unanimously by voice vote

C. Zoning Board of Adjustment membership 2014/2015

Current members of the ZBA include Henry Therriault, Joe Giuffre, Doris Sweet and Mary Durrant. Peter Harter is an alternate. Bob Gardella will continue to serve until he moves in June.

D. ZBA meeting May 21, 2014

Dick Maguire said the members available for the 5/21/14 ZBA meeting would be Henry Therriault, Joe Giuffre, Bob Gardella, and Peter Harter. Ira Stone requested that his case be continued to June 18, 2014. He would like the case heard by a full board but he does not want Peter Harter to sit on the case because Peter is related to the building inspector. The commissioners will have to find another alternate so the case can be heard by a full board.

NEW BUSINESS –

A. Parking in SBVD to date in 2014

Dick Maguire talked to the police chief and Kelly O'Connor to get feedback about the new parking regulations. Both reported there have been a minimum number of problems to date. The police have written 40 parking tickets. The town lot has seen minimal use as of this meeting. Dick was asked why the number of placards was reduced. Dick said the number was reduced only for beach residents as part of a committee compromise. Non-resident property owners would continue to get 2 placards. Resident property owners would get 1 placard because they could also park their Seabrook registered cars in any legal spot at the beach. The whole plan will be reviewed at the end of the season.

B. Possible Selectmen Meeting at the SBVD building in 2014

The selectmen have decided not to hold meetings outside the town hall because so many people want to watch the meetings on CH22 which is not available in the precinct building.

C. Castaways' appearance before the Seabrook Planning Board.

The Castaway's case was continued to July 17, 2014 because their application did not include all the documents required to review the case. Theresa Kyle said they had not paid their Seabrook property taxes and had not filed their annual report with the NH Secretary of State.

OTHER BUSINESS

- Joe Giuffre said that two pairs of plovers have nested on Seabrook beach. The Seabrook DPW has raked the beach except Andover Street to Tyngsboro Street where the plovers have been active. The DPW was told not to rake those areas. Joe Giuffre has called Brandon Clifford but has not received a return call. Dick Maguire asked for a report from the DPW and/or Brandon Clifford. Joe will ask Bill Manzi to call Clifford.
- Joe Giuffre received a letter from Comcast seeking permission to install a cable line in Seabrook Scooter. The commissioners agreed.

The meeting was adjourned.

Submitted by,

Don Hawkins