

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
November 10, 2014**

PRESENT Dick Maguire, Joe Giuffre, Ted Xavier
Don Hawkins, Steve Keaney, Mike Rurak

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

SECRETARY'S REPORT

Minutes of the October 13, 2014 meeting were distributed and reviewed.

Motion to accept Secretary's Report:	Ted Xavier
Motion seconded:	Joe Giuffre
Motion passed by voice vote.	

TREASURER'S REPORT

Mike Rurak reviewed the treasurer's report for October 2014 including current period and YTD information.

2014	October	YTD	Prior YTD
Total Income	\$ 8,390	\$ 41,333	\$ 52,328
Total Expenses	3,164	51,456	43,327
Net Ordinary Income	5,226	(10,123)	9,001
Total Interest Income	31	304	1,360
Net Income	5,257	(9,819)	10,361

Total cash in the District checking and saving accounts was \$251,364 at the end of October 2014.

- October revenues were \$8,390 with expenses of \$3,164 and interest income of \$31 resulting in a Net Income of \$5,257. Revenue included \$7,640 in permit fees and rental income of \$750. There were no extraordinary expenses in the period.
- YTD revenues are \$41,333 with expenses of \$51,456 and interest income of \$304 resulting in a net loss of \$9,819.
- The YTD Net Income drop vs. PY is primarily due to a drop in building permit revenue of \$15,455, an increase in rental income of \$4,500 and an expense increase of \$8,130 for insurance, legal notices and utilities.
- Seabrook Scooter has paid rent through March 2015. The advanced payment was recorded as deferred income.

- Dick Maguire said the 2015 budget should include some money for the supervisor of the check list and a larger venue for the Annual Meeting. Joe Giuffre suggested the Commissioners hold a separate meeting to discuss rules for the Annual Meeting and how to separate voters from non-voters at the meeting.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer’s Report:
 Motion seconded:
 Motion passed unanimously by voice vote

Joe Giuffre
 Ted Xavier

BUILDING INSPECTOR’S REPORT

Steve Keaney reported:

- He has been very busy writing permits for new homes this fall and that he expects one more permit for a new home on Bristol St. before year end.
- Jennifer Gilbert, Floodplain Program Coordinator for NH Office of Energy and Planning wants to set up a meeting with Steve and the Commissioners to discuss the administration of the SBVD floodplain regulations and the new floodplain maps recently issued by FEMA.
- Dick Maguire suggested the meeting be set up for sometime in November.
- The SBVD will have a number of homes removed from the floodplain on the new FEMA maps.
- FEMA has recommended new zoning language that needs to be adopted by the district at the next Annual Meeting in order to maintain flood insurance in the district.
- Keaney thinks the new maps may require other verbiage changes in the zoning. Steve said the method used to measure base flood elevation has changed.
- Steve talked with Town Manager Bill Manzi about tying into the Town Assessor’s computer system. Manzi had no problem with the idea and said he would have the Town IT manager start work on it.
- The ZBA has one case for November, to divide one lot into three lots on the southern end of the beach.
- The SBVD Attorney, Ted Morris will make a recommendation to the ZBA how it should fill out the board to hear the Stone case. Mr. Stone has hired a new lawyer and intends to pursue his complaint.
- The driveway permit for O’Keefe’s convenience store has been approved by the NH DOT but construction is being held up until the Town signs a side walk agreement with the State. The Selectmen are expected to take action at their next meeting.

Motion to accept Building Inspector’s Report:
 Motion seconded:
 Motion passed unanimously by voice vote

Joe Giuffre
 Ted Xavier

OLD BUSINESS

A. Parking regulations at Seabrook Beach

The Selectmen have adopted the experimental beach parking regulations used for the summer of 2014 as the town's new beach parking regulations. The Selectmen have asked the Town Manager to review the impact of wide driveways on parking and to make a recommendation to the Selectmen in 120 days. SBVD has received no communication from the TM. Joe Giuffre thought the issue of placards may come up again in the spring.

B. Status of appeal of administrative decision re to property on Manchester Street

Dick Maguire talked to the two parties involved in the case to try to set up a meeting to resolve the issue. Dick said that neither party thought it would be productive. He expects that Mr. Stone will be going to court as soon as he has a ZBA hearing. Stone has rejected anything other than a full ZBA board to hear his case but so many board members have recused themselves from the case a full board has not been available. Attorney Morris is drafting a memo giving the ZBA guidance on how they should proceed.

C. Status of rental space for winter season

Seacoast Scooters has moved out of the building for the winter and will not be back until the spring. Joe Giuffre said there is no money for Seabrook Emergency Management to move into the space so he will proceed to have the space winterized and will reopen it in the spring.

NEW BUSINESS –

A. Representation from the SBVD to Town of Seabrook Budget Committee 2014-2015.

Joan Lawson has volunteered to represent the SBVD on the Budget Committee. Dick Maguire will continue to represent the beach when the school budget is reviewed. Joan will be responsible for all other departments. The first Budget Committee meeting will be Thursday, October 16, 2014.

B. Meeting to discuss SBVD floodplain administration and permitting process.

See Building Inspector report above.

C. Budget preparation for 2015 fiscal year.

The commissioners will review a budget recommendation at the next meeting and Dick Maguire will present it to the Budget Committee in December. YTD expenses through October are \$43,326. Joe Giuffre said some money may be needed in 2015 for roof repairs or replacement. The contractor will replace some broken shingles this fall for free but more extensive work is necessary. Joe will get a quote from Simmons for heat and AC repairs. Dick said he has not yet received an itemized bill from the attorney.

OTHER BUSINESS - None

The meeting was adjourned.

Submitted by,

Don Hawkins