

**SEABROOK BEACH VILLAGE DISTRICT  
MEETING MINUTES  
December 14, 2015**

**PRESENT** Dick Maguire, Ted Xavier, Joe Giuffre  
Don Hawkins, Steve Keaney, Mike Rurak

**ABSENT** None

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

**SECRETARY’S REPORT**

Minutes of the November 9, 2015 meeting were distributed and reviewed.

<b>Motion to accept Secretary’s Report:</b>	<b>Ted Xavier</b>
<b>Motion seconded:</b>	<b>Joe Giuffre</b>
<b>Motion passed by voice vote.</b>	

**TREASURER’S REPORT**

Mike Rurak reported the November current period, YTD and PY financial figures.

2015	November	YTD	Prior YTD
Total Income	\$ 4,000	\$ 59,680	\$ 44,413
Total Expenses	3,454	60,837	54,560
Net Ordinary Income	546	(1,157)	(10,147)
Total Interest Income	30	322	334
Net Income	576	(835)	(9,813)

Total cash in the District checking and saving accounts was \$249,635 at the end of November 2015 vs. \$250,920 at the end of November 2014.

- November revenues were \$4,000 with expenses of \$3,454 and interest income of \$30 resulting in a Net Income of \$576. There were no extraordinary expenses in November.
- YTD revenues are \$59,680 with expenses of \$60,837 and interest income of \$322 resulting in a Net Loss of \$835. The roof on the district building was replaced in May at a cost of \$13,100. Dick Maguire noted without the roof replacement the district would be even further ahead of prior year.
- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.

- Dick Maguire told the audience the financial reports were available for review after the meeting.

**Motion to accept Treasurer’s Report:**

**Joe Giuffre**

**Motion seconded:**

**Ted Xavier**

**Motion passed unanimously by voice vote**

- Mike Rurak told the commissioners the current insurance provider PLT is going out of business and the district will have to find replacement insurance at the end of the policy year. Mike is requesting quotes from potential carriers to provide the district with coverage in June 2016.
- Mike is required to notify the NH DOR by June 10, 2016 that the district intends to use a locally appointed auditor rather than outside auditor in 2016.

### **BUILDING INSPECTOR’S REPORT**

Steve Keaney reported:

- He expects to issue a building permit for a new house on Ashland Street and possibly one on Manchester Street in December.
- The new Certificate of Rental Occupancy Permit was sent to the beach real estate agents in November along with the schedule of inspections. Steve did his first inspection on Atlantic Ave last week. He has talked to the real estate agents and is reporting a favorable reaction to the program so far. He explained to them the beach is set up in three zones that will be inspected in 2016, 2017, and 2018.
- There are no ZBA cases scheduled for December and nothing yet booked for January.
- Ted Morris is expected to give the commissioners a written report updating them on the status of removing a boat from the front set back on Ashland Street.
- Steve said some work is being done on the inside of the house on Portsmouth Ave but no outside work has been done and the RV in the driveway has not been moved. The RV is not registered and Steve does not think the attorneys will be able to come to an agreement.
- There will be no more legal bills in 2015.
- Steve met with FIMA during the month and reports the new flood maps are being delayed further until 2017. The new maps were suppose to go into effect in June 2016. FIMA is dealing with an appeal in Rye that is causing the delay. Steve reminded homeowners that buying flood insurance now will be cheaper than buying it when the new maps are issued. Homeowners can also request a Letter of Map Amendment if their elevation certificate shows their house is above the flood level requiring insurance even if their house is located in the flood plain.

**Motion to accept Building Inspector’s Report:**

**Ted Xavier**

**Motion seconded:**

**Joe Giuffre**

**Motion passed unanimously by voice vote**

## OLD BUSINESS

- A. Rental space in the district building in 2016** – Joe Giuffre reported no movement by the Seabrook Police, Fire or Emergency Management on renting the space in 2016 and that no money has been added to the Seabrook 2016 Budget for that purpose. The building has been winterized and will not be reopened until April 1, 2016 when the scooter store reopens. Ted Xavier asked if the Police would come under the current agreement. Joe did not know but said the space needed some work including a bath room to make it rentable to anyone else.
- B. Meeting with police and fire to determine their needs for 2016.** - Dick Maguire suggested meeting with the Town Manager to determine their needs. Ted Xavier said it was important to get an answer from the town before spending money on repairs.

## NEW BUSINESS

- A. Adoption of proposed SBVD budget for 2016** – Dick Maguire handed out the proposed 2016 budget and said the \$85,500 total was the same as 2015. Some line items changed slightly including a raise for the Building Inspector. The commissioners left \$17,000 in the Building Repairs/Maintenance/Capitol Improvement line to cover cost of fixing the rental space if needed.

**Motion to accept 2016 SBVD Budget  
and send it to the Budget Committee:**

**Joe Giuffre**

**Motion seconded:**

**Ted Xavier**

**Motion passed unanimously by voice vote**

- B. Question of possible warrant articles for 2016** – No Warrant articles were proposed for 2016. March 11, 2016 is the dead line for accepting warrant articles. They must be posted by March 22, 2016. The Annual Meeting is scheduled for April 26, 2016

## OTHER BUSINESS

- Joe Giuffre said the new chairs and tables have been delivered. He proposed giving the old chairs to the DPW

**Motion to donate the old chairs & tables to the DPW**

**Ted Xavier**

**Motion seconded:**

**Joe Giuffre**

**Motion passed unanimously by voice vote**

- Theresa Kyle said the Town Manager requested a rental plan from police and fire but never received one which is why a plan was never implemented. Dick Maguire said no funds were available in the budget. Theresa responded the D'Alessandro fund was still an option. Jack Lannan asked if we should just give the space to the police. Joe Giuffre said they don't have the budget or manpower to keep someone stationed at the beach.
- Dick Maguire closed the meeting by wishing everyone a Merry Christmas and Happy New Year.

The meeting was adjourned.

Submitted by,

Don Hawkins