

TOWN OF SEABROOK

SELECTMEN'S MEETING

SEPTEMBER 19, 2012

Present: Brendan Kelly
Aboul B. Khan
Edward J. Hess, Jr.
Joseph Titone

6:30PM

Chairman Kelly opened the meeting at 6:30PM.

FINANCE DIRECTOR - LILLI GILLIGAN

Chairman Kelly introduced the new finance director Lilli Gilligan. Ms. Gilligan gave a brief introduction of herself.

MONTHLY MEETING - SEWER SUPERINTENDENT

Phil Maltais was present for his monthly report (see attached).

Lightning - Mr. Maltais said there was a lightning strike at the plant to the tower on the operations building. Most of the damage has been fixed and commented that Brian Murphy was very helpful with the computer equipment.

Chief Mechanic - position has been posted and he is starting the interview process.

Vehicle - the new vehicle has arrived and they are in the process of equipping it from the old vehicle.

Ocean Diffuser Pipe - is inspected bi-annually and is in need of some repairs. The diver who inspected this pipe will be back on a subsequent dive to do the repairs.

Temporary Administrative Office - this needs to be looked at again to see if the plan can be changed to accommodate the needs. Mr. Khan asked if he could look into the expansion of the north side of the operations building. He also asked if they could look into office sharing for the part time secretary.

Screening Unit - is to be installed on October 1. Mr. Maltais discussed how the plant operates and where it's at. He talked about the equipment that was left from PMC BioTec and said some of the equipment is being used but not for that process.

Mr. Khan asked Mr. Maltais to look into the pipe under the Blackwater Bridge and bring a report to a future meeting and also when the next inspection would be.

Mr. Maltais commented that the alarms are tested annually. The employees have never been tested to see if they are responsive

to the alarms. He said there is a backup and he is also on that list if there is an issue and the police have the schedule.

Mr. Khan requested that Mr. Maltais look into taking septage from private haulers as a potential for revenue. Mr. Maltais said he would look into this and provide a report to the Selectmen.

Phil Maltais left the meeting at 7:21PM.

PREVIOUS MINUTES - AUGUST 15 NON-PUBLIC

MOTION: Aboul B. Khan To adopt the minutes of
Second: Edward J. Hess, Jr. 8/15 non-public.
Unanimous

PREVIOUSLY SIGNED PERMITS

Chairman Kelly read the list of previously signed permits (see attached).

MOTION: Edward J. Hess, Jr. To approve the permits.
Second: Aboul B. Khan
Unanimous

WATER & SEWER WARRANT - \$57,698.65

MOTION: Edward J. Hess, Jr. To approve and sign the
Second: Aboul B. Khan warrant.
Unanimous

VETERANS EXEMPTION

William McGroarty - 29 Folly Mill Terrace

MOTION: Aboul B. Khan To approve and sign the
Second: Edward J. Hess, Jr. veterans exemption.
Unanimous

WATER SERVICE APPLICATIONS

William & Carole Howley - 562 Nashua Street - \$100
David Benoit - 37 B Street - \$100

MOTION: Edward J. Hess, Jr. To approve and sign both
Second: Aboul B. Khan water applications.
Unanimous

SEWER SERVICE APPLICATIONS

T Park Realty Trust - 37 B Street

MOTION: Aboul B. Khan To approve and sign the
 Second: Edward J. Hess, Jr. sewer application.
 Unanimous

JUNKYARD PERMIT

Foggs Auto Recycling - 45 Stard Road

MOTION: Edward J. Hess, Jr. To approve the permit
 Second: Aboul B. Khan with the conditions
 Unanimous recommended by the code
 enforcement office.

SECURITY AGREEMENTS WITH DDR CORPORATION

Jason Janvrin explained why this is before the Board of Selectmen. The Selectmen are the ones to hold the \$475K and to release the money once the project is completed.

MOTION: Aboul B. Khan To approve and sign the
 Second: Edward J. Hess, Jr. site security agreement.
 Unanimous

MOTION: Aboul B. Khan To approve and sign the
 Second: Edward J. Hess, Jr. agreement.
 Unanimous

BID AWARD - RECREATION ROOF

Mr. Titone explained why the low bidder was not selected as they did not have the certifications to complete the mold remediation.

Paula Wood said she feels this mold issue should have been discussed in a public meeting to notify the people.

MOTION: Aboul B. Khan To award the bid to
 Second: Edward J. Hess, Jr. Certrex of Manchester,
 Unanimous NH for \$43,991.79.

BID AWARD - RENOVATIONS TO PUMP STATIONS 2 & 4

MOTION: Edward J. Hess, Jr. To award the bid to
 Second: Aboul B. Khan Scherbon Consolidated
 Unanimous Inc. of Amesbury, MA for
 \$497,000.

Mr. Hess said he attended the meeting on the issues with the Local Government Center on healthcare costs. A portion of the \$50 million will come back to the town but no date as to when.

Mr. Khan attended the RPC meeting and the topic was the revitalization of the downtown Exeter area. Seabrook is working on a similar project with the RPC.

Paula Wood asked about the sidewalks and said two individuals fell. She is requesting that this be addressed as soon as possible. Mr. Titone said he did speak with Mr. Starkey this morning and explained the steps taken to correct the problem.

North Access Road - still waiting on Next Era to open the road.

Comcast Contract - is still in negotiations. The Board of Selectmen will not be open for another extension with Comcast.

Streetlight Committee - There was discussion on if the committee still exists and what the process is to have the streetlights looked into that are not working.

Paula Wood asked about the Yankee Coop and the building permit fee that was waived by the Board of Selectmen. She said this should not have been approved by the Selectmen as it would have been revenue to the town, it should have gone to the voters. Mr. Khan explained how this came about and was approved based on the recommendation of the department head and/or the town manager.

NON-PUBLIC SESSION

<u>MOTION:</u> Aboul B. Khan	To go into non-public
Second: Edward J. Hess, Jr.	session at 8:09PM under
Unanimous	RSA 91-A: 3, II, (a)
	Personnel and (c) tax
	liens.

Roll call:

Mr. Kelly - yes
Mr. Khan - yes
Mr. Hess - yes

Board reconvened in public session at 9:32PM.

<u>MOTION:</u> Brendan Kelly	To adjourn the meeting
Second: Aboul B. Khan	at 9:32PM.
Unanimous	

Meeting adjourned at 9:32PM
Minutes taken by Kelly J. O'Connor

Approved and endorsed

Edward J. Hess, Jr., Clerk

Date: _____